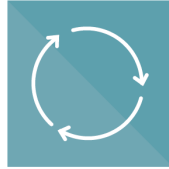


STANDARD 9



Continuous improvement

Entities regularly review and improve implementation of their systems for keeping children safe

9.1.1 The entity has a clearly documented Safeguarding Implementation Plan which outlines the monitoring and continual improvement of child safeguarding practices. The Safeguarding Implementation Plan is regularly reviewed, progress is tracked and actions/strategies updated.

Safeguarding Action Plan template

Standard/Criteria	Actions/Notes <i>WHAT needs to be done to achieve the desired outcome</i>	By whom <i>WHO is responsible</i>	Completion date <i>By WHEN</i>	Evidence <i>Supporting documents of work undertaken</i>
Standard 1: Committed leadership, governance & culture				
1.1 A commitment to safeguarding with zero tolerance 1.2 Promoting a Safeguarding Culture/Safeguarding Committee/Safeguarding coordinator 1.3 Safeguarding Policies 1.4 Code of Conduct 1.5 Risk management strategies to prevent, identify & mitigate risks to children 1.6 Obligations re: information sharing & record keeping are understood				

Standard/Criteria	Actions/Notes <i>WHAT needs to be done to achieve the desired outcome</i>	By whom <i>WHO is responsible</i>	Completion date <i>By WHEN</i>	Evidence <i>Supporting documents of work undertaken</i>
Standard 2: Children are safe, informed and participate				
2.1 Children are informed about their rights 2.2 Children are supported in friendships & relationships 2.3 Abuse prevention training is offered as appropriate 2.4 Personnel are skilled to recognise signs of harm & support children to raise concerns				
Standard 3: Partnering with families, carers & the community				
3.1 Families & carers participate in decisions affecting their child 3.2 Families, carers & communities are informed & involved in safeguarding approaches 3.3 Families, carers & communities have a say in the entity's policies & practices 3.4 Families, carers & communities are informed about the entity's operations & governance 3.5 The entity takes a leadership role in raising community awareness of the dignity & rights of all children				



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Standard 4: Equity is promoted & diversity is respected				
4.1 Children’s diverse circumstances & backgrounds are catered for 4.2 Information, support & complaints processes are accessible 4.3 Aboriginal & Torres Strait Islander children, children with disability, & children from diverse backgrounds are given particular attention				
Standard 5: Robust human resource management				
5.1 Child-safe recruitment 5.2 Background checks & WWCC for personnel 5.3 Induction 5.4 Supervision & people management 5.5 Initial & on-going formation for clergy & religious 5.6 Seminary & formation programs build safeguarding skills 5.7 Credentialing & movement of seminarians, clergy & religious 5.8 Overseas clergy				



Standard/Criteria	Actions/Notes <i>WHAT needs to be done to achieve the desired outcome</i>	By whom <i>WHO is responsible</i>	Completion date <i>By WHEN</i>	Evidence <i>Supporting documents of work undertaken</i>
Standard 6: Effective complaints management				
6.1 Complaints handling policy 6.2 Child-focused system 6.3 Complaints are taken seriously & managed appropriately 6.4 Clear reporting procedures 6.5 Privacy & legal requirements 6.6 Care for adult complainants 6.7 Support for respondents				
Standard 7: Ongoing education & training				
7.1 To effectively implement Safeguarding policies & procedures <i>Minimum requirements: Code of Conduct (1.1.1), Safeguarding risk management (1.5), Safeguarding Policy & procedures (1.1.1), Complaints Handling Policy & procedures (Std 6), Reporting obligations (Std 6), e-safety training (Std8)</i> 7.2 To recognise child abuse 7.3 To respond to safeguarding risks, concerns, disclosures & allegations 7.4 To build culturally safe environments for children				



Standard/Criteria	Actions/Notes <i>WHAT needs to be done to achieve the desired outcome</i>	By whom <i>WHO is responsible</i>	Completion date <i>By WHEN</i>	Evidence <i>Supporting documents of work undertaken</i>
Standard 8: Safe physical & online environments				
8.1 Identify & mitigate risks (online & physical) 8.2 Code of Conduct & safeguarding systems cover online use 8.3 Risk management plans covering settings, activities & physical environments 8.4 Agreements with third parties cover safeguarding				
Standard 9: Continuous improvement				
9.1 Regular review & improvement 9.2 Identify causes/failures to inform improvement 9.3 Report review findings to personnel, children, families, carers & community				
Standard 10: Polies & procedues support child safety				
10.1 Policies & procedures address the NCSS 10.2 Policies & procedures are accessible & easy to understand 10.3 Best practice informs development & review 10.4 Leaders promote & comply with policies & procedures 10.5 Personnel understand & implement policies & procedures				

