

STANDARD 9







Continuous improvement

Entities regularly review and improve implementation of their systems for keeping children safe

9.1.1 The entity has a clearly documented Safeguarding Implementation Plan which outlines the monitoring and continual improvement of child safeguarding practices. The Safeguarding Implementation Plan is regularly reviewed, progress is tracked and actions/strategies updated.

Sample Safeguarding Implementation Plan for use when reviewing and improving systems for keeping children safe.

Criterion	Goal <i>WHAT</i> is the desired outcome	Actions <i>HOW</i> are you going to achieve the desired outcome	By whom <i>WHO</i> is the responsible person/group	Completion date <i>WHEN</i> will the outcome be reached	Evidence List supporting documents	Status*
Example 5.2	<p><i>Example</i></p> <ul style="list-style-type: none"> All relevant personnel (including seminarians, clergy, religious) have a current working with children check 	<p><i>Example</i></p> <ul style="list-style-type: none"> Review & update policy & procedure Develop & implement Pre-Employment Screening Database to record WWC number, date of issue and expiry Develop communications plan Roll out communication plan to all personnel Implement WWC application process 	<p><i>Example</i></p> <p>CEO, Policy Review Committee, HR Manger, Safeguarding Officer</p>	<p><i>Example</i></p> <p>1 Feb 2019</p>	<p><i>Example</i></p> <ul style="list-style-type: none"> Safeguarding Policy & Procedure Pre-Employment Screening Database Communications Plan WWC application process 	
* 	On hold 	Commenced 	Nearing completion 	Complete 